2012 Fall Catalog

Providing Quality Resources for Special Educators
Exceptional Children

Margo Mastropieri and Thomas Scruggs, Editors

As the most cited academic special education journal in the world, CEC’s peer-reviewed publication provides the latest research, articles by authorities in the field, and discussions of current issues and challenges. Exceptional Children, published four times a year, is your source for evidence-based practices in special education. ISSN 0014-4029.

Cost for non-members and institutions:

<table>
<thead>
<tr>
<th>Exceptional Children</th>
<th>Print + Online Subscription</th>
<th>Online Subscription</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual/Agency U.S.</td>
<td>$95.00</td>
<td>$86.00</td>
</tr>
<tr>
<td>One year</td>
<td>$105.00</td>
<td>$86.00</td>
</tr>
<tr>
<td>Individual/Agency Foreign</td>
<td>$130.00</td>
<td>$86.00</td>
</tr>
<tr>
<td>Institution/Agency U.S.</td>
<td>$196.00</td>
<td>$178.00</td>
</tr>
<tr>
<td>One year</td>
<td>$206.00</td>
<td>$178.00</td>
</tr>
<tr>
<td>Institution/Agency Foreign</td>
<td>$231.00</td>
<td>$178.00</td>
</tr>
</tbody>
</table>

TEACHING Exceptional Children

Barbara Ludlow, Editor

Containing a wealth of information translating research to practice, TEACHING Exceptional Children is a practical, instruction-oriented, peer-reviewed journal. TEACHING Exceptional Children, published six times a year, explores instructional methods, materials, and techniques for working with children with exceptionalities. ISSN 0040-0599.

Cost for non-members and institutions:

<table>
<thead>
<tr>
<th>TEACHING Exceptional Children</th>
<th>Print + Online Subscription</th>
<th>Online Subscription</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual/Agency U.S.</td>
<td>$99.00</td>
<td>$90.00</td>
</tr>
<tr>
<td>One year</td>
<td>$109.00</td>
<td>$90.00</td>
</tr>
<tr>
<td>Individual/Agency Foreign</td>
<td>$134.00</td>
<td>$90.00</td>
</tr>
<tr>
<td>Institution/Agency U.S.</td>
<td>$215.00</td>
<td>$90.00</td>
</tr>
<tr>
<td>One year</td>
<td>$225.00</td>
<td>$90.00</td>
</tr>
<tr>
<td>Institution/Agency Foreign</td>
<td>$250.00</td>
<td>$90.00</td>
</tr>
</tbody>
</table>

How to Order

Phone (9 a.m.--5 p.m. ET): 1-888-232-7733 or 703-620-3660
TTY: 1-866-915-5000 • Fax: 703-264-9494

Mail (with checks or credit cards):
Council for Exceptional Children (CEC)
P.O. Box 79026
Baltimore, MD 21279-0026

Mail (with purchase orders):
Council for Exceptional Children (CEC)
2900 Crystal Drive, Suite 1000
Arlington, VA 22202-3557

Online: http://cec.metapress.com

Now Online!
The Voice and Vision of Special Education

7 Steps for Success: High School to College Transition Strategies for Students With Disabilities
Elizabeth Hamblet

This practical guide describes the rights and responsibilities that students with disabilities have as they transition from high school to college. By employing the voices of seasoned guidance counselors, admissions directors, disability coordinators, and students with disabilities, this book addresses some of the most commonly asked questions about disability disclosure, the admissions essay, test score interpretation, and what “works” for students in college. It also includes practical suggestions regarding how to make the most of the campus visit and questions to ask the disability services coordinator.

#P6041-12A | $32.95 | CEC Members $27.95

“7 Steps for Success is a critical resource for professionals seeking to promote the successful transition of students with learning disabilities to postsecondary education, as well as for students themselves and their families.”

DIRECTOR OF DISABILITY SERVICES, COLUMBIA UNIVERSITY

A Guide to Teaching Students With Autism Spectrum Disorders.
DADD Prism Series, Volume 7.
Darlene E. Perner and Monica E. Delano, Editors

This book is a must-have resource for all special educators and general educators who work with students with autism spectrum disorders (ASD). The strategies and teaching techniques discussed here are those that have shown great promise in helping students with ASD to succeed. The underlying premise is that students with ASD should be explicitly taught a full range of social, self-help, language, reading, writing and math skills, as are their typically developing classmates. Each chapter provides teachers with practical information about how to approach the tasks of determining what to teach and how to teach, with clearly defined steps for implementation. The approaches described here are based on the view that the classroom must be structured as an environment that reflects high expectations and provides sufficient support from teaching staff and peers. This invaluable volume offers teachers state-of-the-art knowledge on how to help students with ASD succeed.

#P6065-12A. $30.95 | CEC Members $25.95

Assistive Technology Consideration Quick Wheel

Specially designed to help IEP teams as they consider the student’s need for assistive technology, the wheel presents valuable information about AT and useful resources in an easy-to-understand format.

#P5550-12A | $9.95 | CEC Members $7.75

Set of 50 Assistive Technology Consideration Quick Wheels
#P5551-12A | $293.00
CEC Members $234.00
Autism Spectrum Disorders: Family, Community, Social Skills, and Behavior
A Collection of Articles from TEACHING Exceptional Children
Alec F. Peck and Stan Scarpati, Editors
With an introduction by former TEACHING Exceptional Children (TEC) editors Stan Scarpati and Alec Peck, the articles in this collection expand upon the effects that curriculum, instruction, language development, and play have on the tools educators use to teach children with autism spectrum disorders, and offer insightful and meaningful solutions to common challenges that exist in the classroom. Original topics covered: activity schedules and transition issues, integrated play group model, structured work systems, visual script interventions, interventions to increase academic engagement, mathematics interventions, strategies to increase positive social interactions, and video modeling strategies.
#P6013-12A | $30.95 | CEC Members $25.95

Collaborate Smart: Practical Strategies and Tools for Educators
Susan M. Hentz and Phyllis M. Jones
Collaborate Smart: Practical Strategies and Tools for Educators is a masterful tool for improving co-teaching and collaborative communication among members of teaching teams. The evolving process of collaboration in the classroom involves negotiation, re-negotiation, respect, trust, and the creation of a level of comfort in the partnership that allows for risk taking in thinking and practice, which yields cohesive instruction that best impacts a student’s learning experience.
#P6015-12A | $29.95 | CEC Members $24.95

Classroom Instruction and Students With Autism Spectrum Disorders: A Collection of Articles from TEACHING Exceptional Children
Alec F. Peck and Stan Scarpati, Editors
This collection of articles about autism spectrum disorders from TEACHING Exceptional Children (TEC) provides the keys to creating collaborative environments and designing successful interventions in the effective education of students with autism spectrum disorders. With an introduction by former TEC editors Alec F. Peck and Stan Scarpati, this collection features a variety of instruction and instruction-related techniques, and represents an evidence-based approach for working with students with ASD. These articles offer useful techniques based on valid underpinnings and clinical validity, bringing high-quality instruction to students with ASD.
#P6036-12A | $30.95 | CEC Members $25.95

Leading the Co-Teaching Dance: Leadership Strategies to Enhance Team Outcomes
Wendy Murawski and Lisa Dieker
Learn how to implement co-teaching in your school! This invaluable resource provides school leaders with the strategies, resources, best practices, techniques, and materials they will need to establish and maintain successful co-teaching teams in their schools. Murawski and Dieker draw on their own extensive experience and research to address the critical key factors: defining what co-teaching is and is not; understanding the menu of options and the benefits of co-teaching, the 5 keys to co-teaching and to leading co-teaching; developing the school culture and necessary structure to support co-teaching; scheduling strategies; planning strategies; implementing co-teaching and understanding co-instruction; observation and feedback; data collection; institutionalizing co-teaching; and disseminating your success.
#P6067-12A. $38.95 | CEC Members $30.95
Co-Teaching & Collaboration: A Collection of Articles from TEACHING Exceptional Children
Barbara Ludlow, Editor
To effectively and efficiently promote development, learning, and achievement by students with exceptionalities, special education must coordinate their efforts with a host of others who support that child’s learning. The articles included in this collection represent some of the most practical applications on the many elements of successful co-teaching and collaboration.
#P6063-12A | $30.95 | CEC Members $29.95

Elizabeth Farrell and the History of Special Education
Kimberly Kode, and Kristen E. Howard, Editor
Elizabeth Farrell, one of the founders of the Council for Exceptional Children (CEC) and the woman who “created” special education, devoted her life to making a difference in the lives of children and American public schooling. As CEC celebrates its 90th anniversary, read about Elizabeth Farrell and the beginning of special education and the roots of the Council for Exceptional Children.
#P5528-12A | $15.95 | CEC Members $12.95

Engaging and Empowering Families in Secondary Transition: A Practitioner’s Guide
Donna L. Wandry and Amy M. Pleet
This guide gives schools and agencies planning tools and practical strategies to foster family partnerships in five dimensions: collaborators in the IEP process, instructors in their youth’s emergent independence, peer mentors, evaluators and decision makers, and systems-change agents.
#P5943-12A | $31.95 | CEC Members $26.95

Federal Outlook for Exceptional Children, Fiscal Year 2013: Budget Considerations and Recommendations for Special and Gifted Education
The Federal Outlook for Exceptional Children: Fiscal Year 2013 reviews the federally funded special and gifted education programs by focusing on programs which most directly affect America’s 10 million children and youth with disabilities and/or gifts and talents. This book provides data on federal appropriations, summaries of each program, fiscal considerations, and CEC recommendations.
#P6014-12A | $21.95 | CEC Members $17.95

WHAT SCHOOL COUNSELORS NEED TO KNOW ABOUT SPECIAL EDUCATION AND STUDENTS WITH DISABILITIES (See page 10)

“School counselors, both at the graduate student level and those practitioners in need of updating their skillset, will find helpful guidance and resources for improving outcomes for students with disabilities and tips for teaming and collaboration in this easy-to-read and use text.”
Getting Around Town: Teaching Community Mobility Skills to Students With Disabilities

M. Sherril Moon, Emily M. Luedtke, and Elizabeth Halloran-Tornquist

This book teaches mobility skills across several areas and discusses its impact for students in the domestic, work, social, self-determination, and recreation domains. Authors provide a starting point for educators, families, and older students to include these goals in individualized education programs (IEP). This guide provides examples of possible IEP goals and field-tested lesson plans for individual students or entire classes.


#P5951-12A | $34.95 | CEC Members $28.95

Integrating Transition Planning Into the IEP Process, Revised

Lynda West

Written for the educator new to transition, this edition provides critical information including a thorough introduction to transition planning in a user-friendly question-and-answer format. Chapters include legislation, self-determination, transition assessments, curriculum decision-making, support services, interagency planning, program evaluation, and resources.


#P5870-12A | $31.95 | CEC Members $26.95

How to Prepare a Research Article in APA Style, Revised

Fred Spooner, Bob Algozzine, Meagan Karvonen, and Ya-yu Lo

This updated guide is exclusively compiled for special educators and is an invaluable resource for graduate students university faculty, or anyone who needs to learn how to use APA style in writing for academic education publications. The format of this book mimics that of a research article prepared in APA style, with each section formatted to illustrate APA style guidelines.


#P5993-12A | $19.95

CEC Members $16.95

Large-Scale Assessments and Accommodations: What Works?

Cara Cahalan Laitusis and Linda L. Cook, Editors

This book is essential reading for all who are interested in the most recent information on the policy, research, and practice of accommodating large-scale assessments in K-12 and beyond. This resource is ideal for members of IEP teams who make decisions on testing accommodations for state assessments, as well as state departments of education and researchers.


#P5834-12A | $43.95 | CEC Members $36.95

The CEC 2010 Convention & Expo Multicultural Institute DVD is focused on evidenced-based interventions for students with exceptionalities from culturally and linguistically diverse populations. DVD includes presenters discussing successful strategies for addressing disproportionate representation in our schools.

Recorded April 21, 2010. 6 hour DVD.

0-086586-460-9

#P6011-12A | $47.95

CEC Members $39.95

An online life skills curriculum and assessment portal that provides the most comprehensive and current transition curriculum available.

See inside back cover for more information.
The Legal Meaning of Specific Learning Disability
For Special Education Eligibility, Revised Edition
Perry A. Zirkel

This monograph provides a comprehensive and objective synthesis of the various applicable sources of law, including the various pertinent U.S. Department of Education policy interpretations and the more than 80 published hearing/review officer and case decisions under IDEA.

#P5775-12A | $24.95 | CEC Members $20.95

Parability: The CEC Paraeducator Standards Workbook

This workbook for paraeducators includes the CEC Standards for Paraeducators, a Code of Ethics of Paraeducators, and two tools that can be used by district personnel, principals, trainers, and paraeducators to ensure that all CEC CEC Standards are met.

#P5691-12A | $12.95 | CEC Members $10.95

Positive Behavior Interventions and Supports: A Collection of Articles from TEACHING Exceptional Children
Alec F. Peck and Stan Scarpati, Editors

This collection of articles from TEACHING Exceptional Children (TEC) provides current descriptions and examples of practices and systems that form a continuum of positive behavior supports for all students. Schoolwide positive behavior supports, classwide practices, school climate and culture evaluations, and systems approach initiatives expand upon the articles originally published in TEC.

#P5953-12A | $30.95 | CEC Members $25.95

A Principal’s Guide to Special Education, Second Edition
David Bateman and C. Fred Bateman

This resource has virtually everything principals need to know about special education, from understanding special education law to selecting and evaluating special education staff. Topics include discipline, IDEA 2004, NCLB, evaluation of students with disabilities, inclusion, adaptations, and due process. New and experienced principals alike will find this book invaluable.

#P5779-12A | $42.95 | CEC Members $36.95

Publish, Flourish, and Make a Difference
Festus E. Obiakor, Bob Algozzine, and Fred Spooner, Editors

This encouraging and inspiring book will help college and graduate students, practitioners, professors, and grant writers better express themselves, find their true “voice,” and understand the ins and outs of education publishing.

#P5950-12A | $26.95 | CEC Members $21.95

www.cec.sped.org/store
Recipe for Writing, Revised
Charlotte McCloy and Marcia Gibson

Recipe for Writing curriculum for writers is a gourmet feast! The authors use cooking terminology and topics familiar to students and lay out a recipe approach to writing. The Student’s Cookbook contains ingredients and instructions to assist each student in “blending up” a 5-course narrative essay, from an introductory “appetizer” paragraph to a “dessert” summary paragraph.

Teacher’s Manual
#P5921-12A | $34.95 | CEC Members $28.95

Student’s Cookbook
#P5920-12A | $18.95 | CEC Members $15.95

Kit (Teacher’s Manual and set of 5 Student’s Cookbooks)
#P5922-12A | $90.95 | CEC Members $76.95

Responsiveness to Intervention: A Collection of Articles From TEACHING Exceptional Children
Alec F. Peck and Stan Scarpati, Editors

This book presents a select set of articles taken from issues of TEACHING Exceptional Children that establish a cogent framework for understanding response to intervention (RTI) as a means of preventing academic failure and identifying students with learning disabilities (LD).

#P5873-12A | $27.95 | CEC Members $22.95

Social Skills for Students With Autism Spectrum Disorders and Other Developmental Disorders
Laurence Sargent, Darlene Perner, Mark Fesgen, and Toni Cook

These timely new editions place a greater focus on teaching social skills in inclusive settings by creating learning opportunities in general education environments. Each book contains 50 lesson plans for individual and small-group instruction with follow-up strategies for facilitating maintenance and generalization. Included is a CD containing printable copies of assessment and evaluation checklists, homework forms, comic strips, and photographs of story sequences for teaching and reinforcing social skills.

Elementary school lesson plans 1-50.
#P6047-12A | $34.95 | CEC Members $28.95

Secondary school lesson plans 51-100.
#P6048-12A | $34.95 | CEC Members $28.95

Reflections on Inclusion: Classic Articles That Shaped Our Thinking
James McLeskey, Editor

During the last 50 years, we have gone from educating students with disabilities in institutional settings—if at all—to educating them in inclusive classrooms. McLeskey tracks the inclusion movement from its roots through an analysis of 15 classic scholarly articles that shaped our thinking about educating students with disabilities.

#P5833-12A | $43.95 | CEC Members $36.95
Survival Guide for the First-Year Special Education Teacher, Revised

Mary Kemper Cohen, Maureen Gale, and Joyce M. Meyer

A CEC classic and a perfect resource for all teachers, this book provides easy-to-use suggestions for organizing classrooms; planning and record keeping; getting lessons ready for substitute teachers; working with parents, administrators, and fellow teachers; building collaborative partnerships; and managing stress.


#P335R-12A | $21.95 | CEC Members $17.95

Surviving Graduate Study in Special Education: An Insider’s Guide

Leah Wasburn-Moses and Lee Sherry, Editor

Thinking about pursuing a master’s or doctoral degree in special education? How do you find the right program? How do you find funding? What questions do you ask in an interview? What are the elements upon which to focus on that really ensure your success? All the information graduate students in special education wish that they had known when they started their studies is captured in this publication. A first for special education, this is a guide for every step along the way to graduate school success.


#P5900-12A | $28.95 | CEC Members $23.95

Smart Pack

Play it smart on your wallet and SAVE 15% when buying these two practical guides together!

#P6046-12A

$53.95 | CEC members $44.95
Science & Literature Connections
Mary Ruth Coleman and Sneha Shah-Coltrane

Science & Literature Connections provides an engaging way to explore scientific ideas within literacy instruction time using 32 popular children’s books. Science & Literature Connections is organized around Bloom’s Taxonomy to support a range of thinking levels and to scaffold learning. The science concepts are based on the National Science Education Standards and align with most states’ science standards. Designed for Grades K-3, however may be adapted for Grades 4-5.

#P5968-12A | $36.95 | CEC Members $30.95

Family Science Packets
Mary Ruth Coleman and Sneha Shah-Coltrane

The Family Science Packets are organized around key science concepts that are aligned with the National Science Education Standards and are composed of two major sections: Teacher Notes and Family Science Activity. Materials for families are provided in English and Spanish on the accompanying CD. Each activity identifies processing skills critical for student advancement including formulating a hypothesis, predicting, and collecting data.

#P5967-12A | $49.95 | CEC Members $38.95

Teacher’s Observation of Potential in Students (TOPS) Folders
Mary Ruth Coleman, Sneha Shah-Coltrane, and Ann Harrison

Teachers use U-STARS~PLUS TOPS Folders as a tool to help systematically observe and recognize children who have outstanding potential and who may be gifted. TOPS Folders engage teachers to make intentional and purposeful observations so that those observations can be used to provide more effective instruction and focus on individual strengths, thus reinforcing the “at-potential” mindset. 2010.

Set of 10 individual student folders, and 1 class folder with A Guide to TOPS.
ISBN 0-086586-455-1
#P6049-12A | $23.95 | CEC Members $19.95

Set of 10 individual student folders and 1 class folder.
ISBN 0-086586-455-1
ISBN 0-086586-456-X.
#P6035-12A | $19.95 | CEC Members $16.95

Using Science, Talents, and Abilities to Recognize Students—Promoting Learning for Under-represented Students

Teacher’s Set
Start the implementation of U-STARS~PLUS with all the tools necessary using this combined package for teachers containing one of each of the following: TOPS Folders set, Science and Literature Connections, and Family Science Packets. 2010.

#P5970-12A | $87.95 | CEC Members $73.95
Professional Development Kit

As with any new instructional framework, the incorporation of training is paramount to embracing all the benefits that U-STARS~PLUS provides. Containing all the components of the Teacher’s Set, plus a Personnel Preparation CD (not for individual sale) that contains more than 15 presentations to fully engage teachers in providing instruction that facilitates student learning “at-potential.” 2010.

#P5992-12A | $239.95 | CEC Members $203.95

Thriving as a Special Educator: Balancing Your Practices and Ideals

Jane Burnette and Cassandra Peters-Johnson, Editors

This book helps teachers develop skills and abilities that promote thriving in a teaching career. Topics covered include examining personal values, working effectively with principals and administrators, collaborating with parents and professionals, maximizing the services of paraeducators, making paperwork more efficient and effective, and developing a holistic viewpoint.


#P5658-12A | $21.95 | CEC Members $17.95

Tough to Reach, Tough to Teach: Students With Behavior Problems, Second Edition

Sylvia Rockwell

A valuable resource for special and general education teachers! Prepare for encounters with disruptive, defiant, or hostile students by knowing how to defuse undesirable behaviors and structure “face-saving” alternatives. Tips cover setting limits, arranging the classroom for safety, providing a sense of purpose, dealing with parents, and maximizing personal effectiveness while minimizing stress.


#P5773-12A | $37.95 | CEC Members $31.95

Understanding IDEA 2004: Frequently Asked Questions

This must-have resource provides quick answers to the most common questions on IDEA 2004. This publication addresses a number of the most pressing policy issues in IDEA 2004 including highly qualified teachers, early intervention services, evaluations and reevaluations, response to intervention, specific learning disabilities, IEPs, procedural safeguards, discipline, research, personnel preparation, and more!


#P5836-12A | $24.95 | CEC Members $20.95
A trio of quality resources filled with information that will benefit all members of your team throughout their careers. Save 15% when purchasing this set which includes CEC’s best-selling titles: *A Principal’s Guide to Special Education*; *Thriving as a Special Educator*; and *What Every Special Educator Must Know: Ethics, Standards, and Guidelines for Special Educators, Sixth Edition Revised*.

#P6050-12P  |  $88.95  |  CEC Members $74.95

**What Every Special Educator Must Know:**
*Ethics, Standards, and Guidelines for Special Educators, Sixth Edition Revised*

CEC wrote the book on special education...literally. This edition of the “red book” includes the CEC ethics, standards, and guidelines for special education preparation and practice. *What Every Special Educator Must Know* is an invaluable resource for faculty developing curriculum and seeking CEC national recognition, state policy makers evaluating state licensure requirements, and special educators planning their professional growth.


#P5904-12A | $39.95 | CEC Members $33.95

**When Behavior Makes Learning Hard: Positive Steps for Changing Student Behavior**

Barbara Baditoi

Ultimately the goal of any thoughtful behavior plan is to assist students in making changes in their behavioral development so they can access educational opportunities and become independent learners. Using a straightforward team method, this workbook showcases a model for school personnel to evaluate behavior and develop instructional behavior plans for students who exhibit challenging behaviors. Examples of completed plans for elementary, middle, and high school students are included in the appendix.

CD with fillable PDF of forms included. 2010. 102 pages. ISBN 0-86586-448-9

#P6032-12A | $30.95 | CEC Members $25.95

**What School Counselors Need to Know About Special Education and Students With Disabilities**

Barbara Baditoi and Pamela E. Brott

With much attention given to assisting members in working within co-teaching environments and the increase of children who are referred for special education services, the call to action for collaboration among certified school personnel has been raised. Filled with teaming and collaboration tips, tools, and reminders, this book is an essential resource for school counselors, working with special needs students, in meeting those challenges head on.


#P6012-12A | $39.95 | CEC Members $33.95
Product Order Form

**CEC Member?**  □ Yes  □ No

**CEC Membership Number:** ____________________________  **New Member (join date):** ____________________________

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Product/Title/Description</th>
<th>Stock Number</th>
<th>Unit Price</th>
<th>Line Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal** $_______________

Sales Tax (VA residents only add 5%) $_______________

Shipping Charge (see chart below) $_______________

**TOTAL in U.S.** $_______________

**BILL TO:** (Please complete fully and write clearly.)

**NAME:** ____________________________

**ORGANIZATION:** ____________________________

**ADDRESS:** ____________________________

**CITY:** ____________________________

**STATE OR PROVINCE:** ____________________________

**ZIP + 4 OR POSTAL CODE:** ____________________________

**COUNTRY:** ____________________________

**PHONE (REQUIRED):** ____________________________

**MOBILE:** ____________________________

**FAX:** ____________________________

**E-MAIL:** ____________________________

Would you like to receive CEC updates by E-mail?  □ Yes  □ No

**SHIP TO BILLING ADDRESS**

**NAME:** ____________________________

**ORGANIZATION:** ____________________________

**ADDRESS:** ____________________________

**CITY:** ____________________________

**STATE OR PROVINCE:** ____________________________

**ZIP + 4 OR POSTAL CODE:** ____________________________

**COUNTRY:** ____________________________

**SHIP TO DIFFERENT ADDRESS:** (provide different address)

**NAME:** ____________________________

**ORGANIZATION:** ____________________________

**ADDRESS:** ____________________________

**CITY:** ____________________________

**STATE OR PROVINCE:** ____________________________

**ZIP + 4 OR POSTAL CODE:** ____________________________

**COUNTRY:** ____________________________

**PAYMENT INFORMATION:**

□ Check enclosed (in U.S. dollars)

□ Purchase order enclosed. P.O. number: ____________________________

□ Please charge my credit card

☐ VISA  ☐ MasterCard  ☐ Discover  ☐ American Express

**CREDIT CARD NUMBER** ____________________________

**EXPIRATION DATE** ____________________________

**NAME ON CREDIT CARD** ____________________________

**SIGNATURE** ____________________________

**HOW TO ORDER:**

Please complete the Product Order Form and send it to CEC. To expedite your order, go online to [www.cec.sped.org/store](http://www.cec.sped.org/store).

**Online:** [www.cec.sped.org](http://www.cec.sped.org)

**E-mail:** service@cec.sped.org

**Phone (9 a.m.- 5 p.m., ET):** 888-232-7733 or 703-620-3660

**TTY:** 1-866-915-5000

**Fax:** 703-264-9494 (purchase orders)

**Mail:** Council for Exceptional Children (CEC)

P.O. Box 79026, Baltimore, MD 21279-0026

with checks and credit card information (no cash, please use this address for checks.)

Council for Exceptional Children (CEC)

2900 Crystal Drive, Ste. 1000, Arlington, VA 22202-3557

with purchase orders (no cash, please use this address for purchase orders.)

**SHIPPING AND HANDLING CHARGES** *(Effective October 1, 2011)*

All orders shipped in the continental U.S. are sent by UPS Ground unless otherwise specified.

<table>
<thead>
<tr>
<th>Description</th>
<th>$10.00 or less</th>
<th>$10.01–$25.00</th>
<th>$25.01–$50.00</th>
<th>$50.01–$100.00</th>
<th>$100.01–$200.00</th>
<th>Over $200.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>USPS 1st Class/</td>
<td>$3.50</td>
<td>$6.00</td>
<td>$11.00</td>
<td>$12.25</td>
<td>$14.00</td>
<td>9% of Total</td>
</tr>
<tr>
<td>Priority</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*USPS Media Mail</td>
<td>$3.00</td>
<td>$3.50</td>
<td>$5.00</td>
<td>$6.50</td>
<td>$8.50</td>
<td>6% of Total</td>
</tr>
<tr>
<td>*UPS Ground</td>
<td>$5.00</td>
<td>$5.75</td>
<td>$7.25</td>
<td>$8.75</td>
<td>$10.50</td>
<td>7% of Total</td>
</tr>
<tr>
<td>UPS Next Day</td>
<td>$32.00</td>
<td>$34.00</td>
<td>$36.00</td>
<td>$41.00</td>
<td>$49.00</td>
<td>33% of Total</td>
</tr>
<tr>
<td>UPS Second Day</td>
<td>$15.00</td>
<td>$17.00</td>
<td>$19.00</td>
<td>$23.00</td>
<td>$30.00</td>
<td>20% of Total</td>
</tr>
<tr>
<td>Canadian Air</td>
<td>$5.00</td>
<td>$8.50</td>
<td>$14.50</td>
<td>Over $50–Add 30% of Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Foreign Air</td>
<td>$10.00</td>
<td>$17.00</td>
<td>Over $25.00–Add 65% of Total</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please allow 2-3 weeks for processing and shipment of your U.S. order and up to 6 weeks for foreign orders. Customs Duties and Brokerage Fees are to be paid solely by the Customer. Foreign orders must submit Customs Brokerage information with order.*

Continental U.S. orders only may use this service. Orders shipped using USPS Media Rate are not insured and are ineligible for tracking.

* Please allow 2-3 weeks for processing and shipment of your U.S. order and up to 6 weeks for foreign orders. Customs Duties and Brokerage Fees are to be paid solely by the Customer. Foreign orders must submit Customs Brokerage information with order.*
PRICING AND DISCOUNTING

Member Pricing:
Orders must include valid and current CEC Member ID number to qualify for member discounts. Quantity discounts apply to nonmember pricing, or list price only.

Quantity Discounts:
Discounts on quantity orders of the same title shipped to one address are listed below. Discounts are taken off of the nonmember price and are only valid with product numbers that begin with “P.”

- 10-49 copies ..... 10% discount
- 50-99 copies ..... 15% discount
- 100+ more......... Please call

Please call 703-264-9464 for discounts on curriculum products and collection packages.

PAYMENT POLICY

General Information:
U.S. Dollars only are accepted in the form of check or money order. Please make checks payable to Council for Exceptional Children. We also accept VISA, MasterCard, Discover, and American Express. All returned checks are subject to a $35.00 U.S. return fee.

Purchase Orders:
U.S.- and Canadian-based institutions, bookstores, and wholesalers may issue payment in the form of a purchase order. Terms are net 30 days for payment. Purchase orders must include contact information of the person(s) able to answer questions about the order as well as shipping fees.

Purchase orders should be mailed to:
Council for Exceptional Children
2900 Crystal Drive, Suite 1000
Arlington, VA 22202-3557

Purchase orders are also received by fax and email at:
703-264-9494  •  service@cec.sped.org

Payment must accompany all orders from outside the U.S. and Canada. CEC’s federal tax ID number is 52-0886495.

OTHER CONSIDERATIONS

Return Policy:
CEC offers a 100% satisfaction guarantee on all products. Any products damaged in delivery will be replaced and mailed at no charge. Books may be returned for a refund or credit excluding shipping. Audiotapes, videotapes, DVDs, and CDs may be returned for a refund or credit excluding shipping only if package remains unopened. Returns should be sent via UPS and must be accompanied by an invoice number, order number, or a copy of the original packing slip.

A restocking fee of 25% is charged on all returns from institutions, bookstores, and wholesalers. Any returned copies sent other than for replacement due to delivery damage must be returned in its original condition. Returns are accepted only for items that are still in print.

Please ship returned items to:
Council for Exceptional Children
2900 Crystal Drive, Suite 1000
Arlington, VA 22202-3557

Please note: Returns from bookstores, school districts, universities, and corporate customers are accepted within 60 days of the shipping date (found on packing slip accompanying original order).

Examination Copies:
Books being considered for course adoption may be sent on a 60-day approval with invoice. If an order is received for at least 10 copies of the examined book within 60 days, credit will be given for the examination copy, when the order is accompanied by the original invoice. If a bulk order is not placed, the invoice should be paid or the book should be returned for a refund and customer must pay postage. Other media, such as DVDs, CDs, and videos, are not available for free examination. Samples from curriculum packages are available and may be requested by phone: 703-264-9464 or e-mail: marketing@cec.sped.org. CEC does not fulfill requests for desk copies.

STATE PURCHASING SYSTEMS

CEC is proud to announce that it is now registered as a vendor with the following states’ procurement systems:

Arizona, Florida, Kansas, Louisiana, Maine, New York, North Carolina, Ohio, Tennessee, Texas, Vermont, and Virginia. If you would like your state or locality registered or would like to know if we have registered your state since the printing of this catalog, please contact marketing@cec.sped.org.

Prices and product availability are subject to change.
Experience LCE’s Up-to-the-Minute Online Tools

• Assessment-driven instruction.
• Choose system read-aloud test questions.
• Progress monitoring.
• Differentiation of instruction.
• Objectives linked to the Common Core State Standards.

Enhance Your Teaching Effectiveness and Increase Student Achievement

• Administer assessment batteries pre- and post-instruction to pinpoint instructional needs and measure achievement.
• Provide in-depth coverage in the three critical domains of adult living: daily living skills, self-determination and interpersonal skills, and employment skills.
• Collect and report achievement data as needed for school accountability.
• Use detailed lesson plans tied to specific learning objectives that cover the 20 competencies and corresponding 94 sub-competencies supporting the curriculum.
• Monitor each student’s progress online.
• Demonstrate your students’ mastery of the Common Core State Standards.

Provide an Engaging E-learning Framework for Teachers and Students

• Ensure student learning reflects the 21st-century skills that students need to succeed in adult life.
• Enable your students and parents to track assignments and progress from home.

Pricing: First-Year Licensing Fees

Choose a package to fit your needs from our First-Year Licensing Fees below:

For more information, visit www.cec.sped.org/LCE or send specific inquiries to lcefeedback@cec.sped.org.
“We used the TOPS observation forms in all of the schools to guide us as we observed students in an authentic setting. TOPS assisted and encouraged our teachers to look at all students through a little bit different lens.” (See page 8)