

Equipment Rental

The 11th Hour Business Center rents office equipment for your conference and/or personal needs. Whether setting up your staff office or a fax in your room.

• Mid production Black & White Copiers	\$1,650
• Low volume Black & White Copiers	\$900
• Color Copier	\$2,000
• Black & White Laser Printers	\$250
• Color Laser Printers	\$600
• Fax Machines	\$225
• Shredders	\$200
• Laptops	\$250
• Desktops	\$250

Don't see what you are looking for?
Call or email Ingrid Herrera today for a quote.

On Site Services

State-of-the-art equipment for unsurpassed professional finishing of your printed pieces.

- Office supplies
- Folding
- Cutting
- Laminating
- Color printing
- Black and White printing
- Posters
- Mounting
- Faxing
- Scan and email documents
- Packaging services
- Pickup and delivery*
- Remote shipping stations*
- Daily US Mail, FedEx and UPS pickups



*Handling fees apply. Don't see what you are looking for? Call or email Ben Levy today for a quote.

Parcel Receiving

Handling charges are in addition to the cost of shipping and charged on a per package basis. The charges can be charged to your room, master account, credit card or cash.

Package Handling

• Envelopes	Free
• 1-10 lbs	\$6
• 11-20 lbs	\$9
• 21-40 lbs	\$15
• 41-60 lbs	\$25
• 61-80 lbs	\$45
• 81-100 lbs	\$55
• 100-125lbs	\$65

Hard Exhibit Cases

• 1-50 lbs	\$35
• 51-100 lbs	\$40
• 76-100 lbs	\$50
• 100 lbs. & up	\$60
• 100-150 lbs	\$70
• Pallets/Crates	\$0.75 per lb. 100 lb. min

Storage

• First 3 days	Free
• 4th day and beyond	\$25 per parcel per day
• 4th day & beyond pallets	\$0.75 per lb. per day 100 lb. min
• Cold storage must be arranged 48 hours in advance. Please contact us directly for pricing.	

Ship to Address:

Gaylord National Hotel C/O 11th Hour
Attention: Guest's Name or Group
Name of the Show
201 Waterfront Street
National Harbor, Maryland 20745

Complimentary routing labels are available, please contact us.





24 Hour Automated Access

Need to print your PowerPoint? 11th Hour offers 24 hour computer access.

Our workstations are state-of-the-art machines loaded with the most popular software, typefaces and web browsers. Computers are connected to black and white and color laser printers, so you can print letter and legal size prints. Each computer has a credit card slide, simply swipe to activate the system. All major credit cards accepted. Cash and room charge during staffed hours. Here are just some of the popular software packages installed:

- Microsoft Office 2007: Word, PowerPoint, Excel & Publisher
- Internet software: Internet Explorer 7 and Firefox 2
- Chat software: AIM, MSN and Yahoo!

Pre-Conference Printing Services

Need to save time and shipping costs? Have your entire printing project ready when you arrive.

- Postcards
- Full Bleed Color Business Cards
- Letterhead
- Full color booklets { saddle stitched }
- Door Hangers
- Posters and Banners
- Full color NCR { carbonless }
- Full color hang tags
- Folded cards
- Large tri fold { up to 12x27 }
- Calendars
- Bookmarks
- Stickers
- Labels on a roll
- Custom laminating
- Envelopes { #10 thru catalog }
- CD/DVD
- Flash drive pre loads
- Book binding { perfect bind }
- Pocket folders

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